

# Motiv8 Key Worker

## (Building Better Opportunities Programme)

Within the **Motiv8 (Building Better Opportunities) Service**

### SALARY

£23,117.70

### RESPONSIBLE FOR

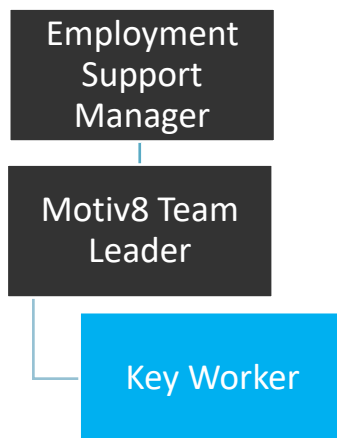
N/A

### RESPONSIBLE TO

Motiv8 (Building Better Opportunities) Team Leader

### CORE PURPOSE

To engage and support a wide range of vulnerable individuals and households with complex needs, supporting participants to overcome barriers and improve their life chances.



Key workers will work positively and proactively with a wide range of vulnerable individuals and households. The key worker will provide a bespoke action plan which is jointly agreed with the participant. The key worker will demonstrate positive motivational role modelling to their participants and engage each participant with tenacity and enthusiasm.

On completion of a detailed assessment and action plan the key worker will enable the participant to identify their strengths and goals and work towards achievable outcomes which will address their barriers and improve all aspects of their health, wellbeing and economic independence.

Key workers will establish and develop excellent working relationships with a wide range of internal and external partners ensuring that the participant's needs are at the centre of the process and are addressed in a holistic, collaborative and solution focused approach.

Key workers will use current technology to manage and monitor their caseloads accurately in line with all ESF and Big Lottery guidance. Key workers will support the delivery of the programme by meeting their individual targets and contributing to team goals and targets in relation to support offered to participants.

Key workers will operate mainly in Rochdale with duties in Stockport. To ensure the provision of the programme across the Greater Manchester region Key workers can be requested to operate in other delivery hubs.



### PENSION

Access to the generous benefits the Social Housing Pension scheme offers, including life cover



### MAIN LOCATION(S)

Rochdale & Stockport and GM wide if required



### HEALTH CASH PLAN

Claim back a proportion of your everyday healthcare and medical expenses



Salary £23,117.70



### GENEROUS ANNUAL LEAVE ENTITLEMENT

23 days annual leave plus the opportunity to earn additional



### WELLBEING

Take part in a range of activities to maximise your physical and psychological fitness

## **RESPONSIBILITIES** *the Motiv8 Key Worker will...*

- ✓ Manage and monitor a caseload of participants mobilising action plans and agreed outcomes to meet deadlines and targets in line with the programme and ESF guidance.
- ✓ Provide flexible and bespoke support service to participants and maintain regular contact with them to continually review and assess their support needs ensuring positive engagement with statutory and non-statutory services.
- ✓ Provide personalised support and skills provision whilst ensuring positive engagement from statutory services.
- ✓ To develop and deliver one to one and group interventions across the Motiv8 project to maximise opportunities to participants.
- ✓ Develop relationships with key partners and stakeholders to secure successful outcomes.
- ✓ Ensure accurate case files are maintained for the participant journey and auditing purposes in a timely manner in accordance with ESF requirements.
- ✓ Be able to meet targets and deadlines in line with the requirements of the programme.
- ✓ Work inclusively and will challenge any discriminatory practices.
- ✓ Ensure compliance with all Motiv8 Policies and Procedures and will be data protection compliant at all times, engaging with SHG's and Motiv8's ethos and values.

## **STRENGTHS** *the Motiv8 Key Worker will deliver key responsibilities by...*

- ✓ An ability to present information and ideas in a way that engages people
- ✓ Be versatile and imaginative and energized by past paced work
- ✓ Be passionate and realistic with an ability to draw out the best in people
- ✓ A capacity to take responsibility and maintain high standards
- ✓ An ability to breakdown complex tasks and use persistence and tenacity to deliver results
- ✓ Prioritising work according to need, risk and time scales.
- ✓ Ability to work as part of a team.
- ✓ Working flexibly in accordance with the needs of the programme.
- ✓ Recognising and appropriately acting upon Safeguarding concerns.
- ✓ Using initiative to resolve issues and empowering participants.

## REQUIREMENTS *the Motiv8 Key Worker must have...*

- ✓ The ability to deliver support services to participants with complex needs.
- ✓ Influencing and negotiating skills whilst understanding what works to promote outcomes for participants.
- ✓ Experience of working within a performance management setting whilst meeting targets.
- ✓ Strong assessment, analysis and intervention planning including whole family interventions
- ✓ Experience of working with people in a support, advice, employability or housing setting including home visits, group settings and one to one based meetings.
- ✓ Be able to travel independently and have use of a vehicle insured for work purposes and a full driving licence – desirable not essential
- ✓ A proven track record of working across professional boundaries in multi-agency environments in partnership with key stakeholders.
- ✓ Knowledge of ICT systems including case management systems, recording and reporting systems.
- ✓ Knowledge and understanding of the complex barriers participants face.
- ✓ Good standard of numeracy and literacy and a commitment to continued professional development.
- ✓ Work flexibly across Manchester.

## VALUES *the Motiv8 Key Worker will role model core values through....*

### Ambition

We have the ambition & courage to challenge; translating this into commercial success & brilliant outcomes for customers

### Social

#### Responsibility

We always try to do the right thing; using our role as a service provider, employer & buyer to generate trust, build our communities & empower our people

### Passion

We have a passion for what we do; with positive, motivated & enthusiastic staff who enjoy their work

### Innovation

We are innovative in everything we do; with the agility, creativity & edge to keep defying expectations & delivering fresh & exciting things

### Respect

We treat each other with respect; supporting & inspiring one another & collaborating across teams & partnerships

### Excellence

We continually improve how we work; challenging the status quo, learning from what goes well & always being professional

